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To: Cook Campus Community
From: Office of Financial and Business Administration
Re: Facilities and Administrative Cost Return Spending Policy

As per the university's Standard Facilities and Administrative Cost Return (FACR, formerly known as ICR) program, the FACR funds should be used principally:

1. To provide administrative support needed to submit proposals
2. To encourage efforts to obtain outside funding for university programs and to help satisfy cost-sharing requirements imposed by granting agencies
3. To strengthen graduate education by recruiting graduate students who will later play a role in research and sponsored programs
4. To provide and maintain the facilities, equipment, and services necessary to conduct sponsored programs but not funded directly by granting agencies
5. To meet other strategic priorities of your unit

FACR funds are considered as unrestricted funds with a one exception. Summer salary may NOT be charged to a FACR account.

Please note: All expenditures are **required** to be in compliance with all university policies, which include but are not limited to the purchasing and travel policies.

As always, if there are any questions, please contact your respective unit Accountants for answers and clarification.