

Memorandum To: Members of the Rutgers Community

From: Bruce C. Fehn, Senior Vice President for Finance and Administration

Subject: Purchase or Lease of New Vehicles

Dear Colleagues,

I am writing to make you aware of a Federal regulation that applies to Rutgers and concerns the purchase or lease of new vehicles by the University effective with model year 2012.

Pursuant to The Energy Policy Act, the Department of Energy has established the Alternative Fuel Transportation Program (10 CFR Part 490). Under this program, all state government fleets (including State University fleets) must purchase or lease Alternative Fuel Vehicles (AFVs) to help reduce the nation's dependence on petroleum fuels by increasing the presence of AFVs and thereby promoting the use of alternative fuels.

This requirement applies to new light duty vehicles (i.e. cars, vans, pick-up trucks, box trucks, SUVs, etc. under 8,500 pounds) purchased or leased by the University beginning with model year 2012 (model year 2012 runs from September 1, 2011 through August 31, 2012). These vehicles must run on or have the capability to run on alternative fuels (i.e. ethanol, natural gas, propane, electric, etc.). Hybrid electric vehicles that run on gasoline are not considered alternative fuel vehicles and do not meet this requirement. Fortunately, many of the vehicle models manufactured today are already equipped with the flex fuel option and the cost of that feature is included in its base price. However, not all makes and models are flex fuel. The Purchasing Department will be available to assist departments with selecting vehicles that meet the requirement.

There are some limited exclusions/exemptions to this requirement, such as emergency and law enforcement vehicles, non-road vehicles, and vehicles parked at private residences when not in use. Complete program details are available at:

<https://purchasing.rutgers.edu/> (Click on "How do I Buy..." and then "Vehicles")

Exemptions will be made under very limited circumstances and must be pre-approved by the Office of the Senior Vice President for Finance and Administration. For assistance in buying or leasing a vehicle that meets these requirements, please contact Eleanor Bullock in the Purchasing Department at 848-932-4375 x22924.

Thank you for your cooperation in this regard.